

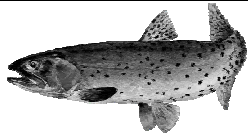


The California Department of Fish & Game Invites you to take the Departmental Promotional Examination for Fish and Game Lieutenant (Specialist)



FINAL FILING DATE: May 13, 2010
(Application must be postmarked by this date)

This Bulletin cancels and supersedes the previous Bulletin with a final file date of January 29, 2010. If you applied for the previously advertised examination with the final file date of January 29, 2010, you do not have to submit a new state application (Std. 678).



Department of Fish and Game employees are committed to managing and protecting California's diverse wildlife and the habitats upon which they depend.

Position Information

Position Description: The Fish and Game Lieutenant (Specialist), under direction, will implement specific programs; independently perform the more difficult analysis and staff review work; conduct the more difficult and complex investigations; assist supervisors with training issues; review legislative bills; assist in promoting uniform application of procedures; coordinate and review regulation proposals; assist in the development of procedures; deal with the public on the more sensitive enforcement issues; direct field training activities; review streambed alteration agreements; and act as Incident Commander in large oil and hazardous material spills.

Salary Range: \$4767 - \$6295

How to Apply for this Examination

Where to Mail: The State Examination Application (Form 678) must be POSTMARKED by the U.S. Postal Service no later than the final filing date. Applications POSTMARKED, PERSONALLY DELIVERED, OR RECEIVED VIA INTER-OFFICE MAIL, after the final filing date will not be accepted. Applications may be filed in person or by mail at:

Department of Fish and Game
Attention: Exam Unit
1416 Ninth Street, Room 1217b
Sacramento, CA 95814

Cross Filing Instructions: If you meet the entrance requirements for this class and/or the Fish & Game Lieutenant (Supervisor), you may file for these examinations on a single application. However, you must type or write in the complete title for each examination you wish to take on the State Application (Form 678).

How to Get an Application: Obtain a State Application (Form 678) at Employment Development Department (EDD) offices, at Department of Fish and Game offices, or you can download one from the web at <http://jobs.ca.gov/OEC/jobs/stateapp.aspx>.

Who Should Apply:

1. Applicants must have a permanent civil service appointment with the Department of Fish and Game as of the final filing date, in order to participate in this examination; or
2. Must be a current or former employee of the Legislature for two or more years as defined in Government Code 18990; or
3. Must be a current or former non-elected exempt employee of the Executive Branch for two or more consecutive years as defined in Government Code 18992; or
4. Must be a person retired from the United States military, honorably discharged from active military duty with a service-connected disability, or honorably discharged from active duty as defined in Government Code 18991.

For applicants under Items 2, 3, or 4, if promotional examinations are given by more than one department for the same classification, the applicant must select one department in which to compete.

Accommodations for Persons with Disabilities:

If you have a disability and need special testing arrangements, mark the appropriate box in Part 2 of the "Examination Application". The Exam Unit will contact you to make specific arrangements.

Requirements for Admittance to the Examination**Minimum Qualifications for Admittance:**

Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as Either "I", "II", or "III", etc. For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.

Education: Equivalent to completion of two years (60 semester units) of college with 18 semester units in the biological sciences, police science or law enforcement, natural resources conservation, ecology, or related fields. (Students who have 30 semester units of college, and have 18 semester units completed in the required or related fields, will be admitted to the examination, but must produce evidence of completion of 60 semester units before they can be considered eligible for appointment.) **and**

Possession of a valid driver license of the appropriate class issued by the Department of Motor Vehicles. Applicants who do not possess this license will be admitted to the examination but must secure the license prior to appointment. **and**

Possession of a POST basic peace officer academy certificate. **and**

Two years of experience in the California state service performing the duties of a peace officer class at a level of responsibility equivalent to that obtained in the class of Fish and Game Warden, Department of Fish and Game, Range B.

Additional Desirable Qualifications:

Demonstrated capacity for assuming increasing responsibility, originality, open-mindedness, and tact.

Ability to use word processing software on personal computers; ability to make minor vehicle repairs when service is not available; and ability to safely operate fish and game vessels.

Special Personal Characteristics

Willingness to work unusual hours and on Saturdays, Sundays, and holidays; willingness to live and work throughout the State; satisfactory record as a law-abiding citizen; neat personal appearance; tact; reliability; keenness of observation; interest in and aptitude for fish and wildlife conservation and law enforcement work.

**Make Sure you Also
Meet These
Conditions:**

All applicants must meet the education and/or experience requirements for this examination and have a permanent civil service appointment as of May 13, 2010, with the Department of Fish and Game to take this examination.

Applications/resumes require employment history information including "to" and "from" dates (month/day/year), time base, and if applicable civil service class titles. Applications/resumes received without this information MAY BE REJECTED because of incomplete information.

Since this examination may be administered via the Internet, an email address is necessary for obtaining information about this examination. **Please be sure to provide a valid email address** on your application where you would like to receive information regarding this examination.

Examination Information

**Type of
Examination:**

This examination consists of a **Qualifications Assessment weighted 100.00%**. To obtain a position on the eligible list, you must attain a minimum rating of **70.00%**. **COMPETITORS WHO DO NOT COMPLETE THE QUALIFICATIONS ASSESSMENT WILL BE DISQUALIFIED.**

**Scope of
Examination:
(STUDY THIS to
prepare for
examination)**

A. Knowledge of:

1. Investigation techniques and procedures.
2. Rules of evidence and court procedures, laws of arrest, search and seizure and legal rights of citizens, and service of legal process.
3. State and applicable federal laws.
4. Basic principles and techniques of natural resources management.
5. Habits, life histories, ecological relationships and geographical distribution of sport and commercial fishes and wildlife in California.
6. Sport and commercial fishing and hunting practices and equipment.
7. Current court decisions and established case law.
8. Provisions of the Fish and Game Code and other laws, rules, regulations, and policies relating to the conservation and protection of fish, wildlife, and their habitat in California.
9. Instruction in the care and use of firearms and equipment.

B. Ability to:

1. Gather and analyze facts, reason logically, draw valid conclusions, and make appropriate recommendations.
2. Follow instructions, communicate effectively, and write clearly and concisely.
3. Establish and maintain effective working relationships with those contacted in the work.
4. Learn rules and regulations, interpret, apply, and enforce fish and game laws.
5. Read and interpret maps.
6. Analyze situations accurately, think and act quickly in emergencies, and take effective action.
7. Establish and maintain tactful and effective relations with the public.
8. Learn safety and proficiency with firearms, peace officer protective equipment, and other equipment used on the job.
9. Administer first aid treatment.
10. Assist in the interpretation and application of biological information and laws and regulations to specific situations.
11. Participate effectively in investigations and interviews.
12. Work on field assignments without close supervision and primarily on own initiative.
13. Train and act as a lead over new Fish and Game Wardens and other Department personnel.
14. Prepare accurate and concise reports.
15. See the need for, design, and implement specific programs.
16. Direct or conduct complex investigations of fish and game law violations.
17. Coordinate training.

**Veterans
Preference:**

Veterans preference credit is not granted in promotional examinations.

Length of List

A departmental promotional eligible list will be established for the Department of Fish and Game.

Fish and Game Lieutenant (Specialist)

FFD: May 13, 2010

Page 3 of 4

**Bulletin Release Date: 04/08/2010
EXAM CODE – 0FG02-01**

Eligibility:

The list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

Questions?

If you have any questions concerning the Fish and Game Lieutenant (Specialist) examination or the testing process, please contact Carolyn Rendon, Personnel Analyst with the Department of Fish and Game, Human Resources Branch at (916) 653-8120. You may also visit our website at www.dfg.ca.gov.

Additional General Information

IMPORTANT: What to do if you haven't received any notifications:

For Written Examinations: If you haven't received your examination notice three days prior to the written test date, it is your responsibility to contact the Department of Fish and Game, Human Resources Branch at (916) 653-8120.

For Examinations Without a Written Feature: If you haven't received your examination or progress notice four weeks after the final filing date, it is your responsibility to contact the Department of Fish and Game, Human Resources Branch at (916) 653-8120.

Remember, Examinations are Competitive

If you possess the entrance requirements stated on this bulletin, you may take this competitive examination; however, you aren't assured a place on the eligibility list. Your performance in the examination is compared to established rating criteria. All candidates who pass are ranked according to their scores.

How Qualifications are Rated:

General Qualifications for all Examinations: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Additional List Information:

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional; 2) departmental promotional; 3) multi departmental promotional; 4) servicewide promotional; 5) departmental open; 6) open. When there are two lists of the same kind, the older must be used first.

Promotional Examinations Only: Competition is limited to employees who have a permanent civil service appointment. Under certain circumstances other employees may be allowed to compete under provisions of Rules 234, 235, and 235.2. State Personnel Board Rules 233, 234, 235, 235.2 and 237 contain provisions regarding civil service status and eligibility for promotional examinations. These rules may be reviewed at departmental personnel offices.

Miscellaneous Information:

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

The Department of Fish and Game reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

California Relay (Telephone) Service for the Deaf or Hearing-Impaired

From TDD phones: 1-800-735-2929

From voice phones: 1-800-735-2922

THE DEPARTMENT OF FISH AND GAME OFFERS EQUAL OPPORTUNITY TO ALL REGARDLESS OF SEX, MARITAL STATUS, RACE, COLOR, RELIGION, POLITICAL AFFILIATION, NATIONAL ORIGIN, ANCESTRY, AGE, SEXUAL ORIENTATION, DISABILITY, OR MEDICAL CONDITION.

IT IS THE OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS. APPLICANTS FOR STATE SERVICE ARE EXPECTED TO BE DRUG-FREE.